

## **MINUTES OF THE JULY 28, 2011 BOARD OF SELECTMEN'S SPECIAL MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 9:08 am, the Chair opened the general meeting of the Board of Selectmen.

At 9:08 am, Mr. Canada moved to go into non-public session to discuss legal consultations. Mr. Copeland seconded the motion, which passed unanimously.

At 10:14 am, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

Police Department: Mr. Copeland moved to give Lauren Andrews a conditional offer of employment for a full time position as a Police Officer for the Town of Stratham at a hiring rate initially as an on-call officer at \$18.51 per hour, and upon graduation of the Police Academy increase her to the normal Step 1 pay grade for a new full time officer. These conditions are the normal pre-employment and post employment requirements, including successful completion of a physical and psychological testing, background investigation, and the usual and customary training/employment agreement. Mr. Canada seconded the motion, which passed unanimously.

Mr. Copeland moved to give a conditional offer of employment as on-call officers, based on passing the necessary prerequisite background investigations, to Sonya Healy and Amanda Bibeau. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada moved to fully adopt the proposed Police Prosecutor, Administrative Assistant, and On-Call Police Officer job descriptions as proposed by Chief Scippa as a general order as presented today. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Scippa was present at the meeting and stated that the irrigation system at the Police Department is working nicely. He stated that Parks & Recreation Director Seth Hickey has done an outstanding job. They have had four county inmates doing some landscaping work out in front of the building and it looks great.

Mr. Scippa reported that the Rye Tower has been working properly and there has been no down time since the last maintenance. He stated 2-Way Communications installed a monitoring device at Rockingham so they now know that the Rye antenna is up. Mr. Scippa and Mr. Deschaine have a meeting scheduled at Rockingham Sheriff's Office today at 3:00 pm to discuss the proposed radio system at Stratham Hill Park.

### **OLD BUSINESS:**

The Board then discussed the amendments to the proposed cemetery regulations. Mr. Canada expressed a concern about the possibility of the Cemetery Trustees overspending their budget or drawing down on their trust funds. He noted that the Board does not have a lot of authority over the cemetery regulations, but there are some options such as expressing their concerns to the Trustees directly and also going to Town Meeting. Mr. Deschaine had sample regulations from other towns that seemed to be well thought out and suggested having the Trustees review them.

The Board requested that Mr. Deschaine edit the regulations for the Trustees' consideration and suggest to the Trustees that they review the sample regulations from other towns, and also request that they provide an electronic copy of the regulations.

*The group took a short break and reconvened at 10:46 am.*

The Board then discussed their priority list for this year and assigned the appropriate person for each task with due dates and follow up dates (*see attached list*).

Mr. Deschaine presented several documents to the Board for their signatures. Mr. Federico moved to amend the deferred compensation plan for the Town of Stratham and to authorize the Chair to sign the necessary documents. Mr. Copeland seconded the motion, which passed unanimously.

At 11:31 am, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella  
Executive Assistant

Paul R. Deschaine  
Town Administrator